



2025 Electronic Communications Training Schedule

EC Training is presented the first Wednesday of the month, except where **noted.**

January 8, 2025, 2:00-3:00 PM

AI Electronic Scams (Canceled; to be rescheduled)

Learn how to protect yourself from email, phone, and AI generated scams.

February 5, 2025, 2:00-3:00 PM

Zoom Meeting Etiquette

Learn tips and tricks on how to successfully conduct and participate in Zoom meetings.

Speaker: Dr. Connie Bails, EC Chair

March 5, 2025, 2:00-3:00 PM

Using Electronics to Maintain/Increase Membership

Learn how to find and use chapter membership reports in AMS.

Speaker: Frances Boatman, VFN President

April 2, 2025, 2:00-3:00 PM

CAB Tutorials

Learn what the CAB (Configuration Advisory Board) is and does.

Speaker: Martha Raup, CAB Chair

May 7, 2025, 2:00-3:00 PM

FEDHub - The MYTH

In this training session, we will cover how to:

- Set your privacy settings to match your comfort level
- Manage your notifications so you are not overwhelmed
- Use moderation tools to keep discussions positive and productive

Whether you are brand new to FEDHub or just want to take control of your experience, this training session is for you!

Speakers: Debbie Fisk and Cindy Graunke: EC Members

June 4, 2025, 2:00-3:00 PM

Zoom Basics Updated

Learn the basics of the current Zoom platform.

Speakers: Willie Levenston, Nancy Palmerino, and John Bails: EC Members

July 2, 2025, 2:00-3:00 PM

FEDHub Basics

FEDHub is the community of communities' tool, keeping NARFE members with common interests in touch across the state and across the nation. Learn how to join and participate.

Speaker: Cindy Graunke, EC Member

August 6, 2025, 2:00-3:00 PM

Electronic Newsletters

Learn about composition and design of chapter newsletters and posting them online.

Speaker: Kathy Arpa, VFN Newsletter Editor

September 10, 2025, 2:00-3:00 PM (Note 2nd Wednesday of the month)

Navigating the VFN Website

Learn in detail all that's available on the VFN Website

Speakers: Stan Palen, VFN Webmaster and Debbie Fisk: EC Member

October 1, 2025, 2:00-3:00 PM

The EC Tri-fold: NARFE and VFN Social Media Websites

Learn about the social media platforms NARFE and VFN use.

Speaker: Doris McAdams VFN Public Relations Chair and Debbie Fisk: EC Member

November 5, 2025, 2:00-3:00 PM

(Tentative)

Advocacy and the Grassroots Benchmark Initiative

Learn about the various grassroots actions NARFE members can take and the new grassroots initiative to improve activism and create incentive!

December

No December training will be scheduled because of the holidays.