|  |  |
| --- | --- |
| 606 North Washington Street  Alexandria, Virginia 22314-1914  (703) 838-7760 • FAX (703) 838-7784 | Proposal to Amend Bylaws or Standing Rules  Submit to Bylaws Interim Chair NLT March 1, 2025  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  For HQ Use – Please Leave Blank |

**1. Title:** Change the number of required representatives on the Bylaws Committee

**2. Bylaws Article Section affected**: Article IX, Section 2

**3. State the specific change proposed: (Fill in a and b)   
a. If Adopted** There shall be a Bylaws Committee of members from the Federation appointed by the President. The President shall also appoint the chairperson of this committee.

**b. Reason the change should be adopted (Limit to no more than three paragraphs.** Currently, the bylaws stipulate that the committee be composed of a member from each Area. Some current areas have few active members and finding volunteers is difficult. This change will allow more flexibility in creating an effective committee.

**4. Estimated Cost:** \_\_\_\_\_\_\_$0\_\_\_\_\_\_\_\_\_\_\_

**5. Submitted by:** \_\_\_Jim Little\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_10744065\_\_\_\_\_\_\_ **Name Membership #**Virginia Federation, Woodbridge Chapter1270 [jlittle@vanarfe.org](mailto:jlittle@vanarfe.org) 703-655-9259\_\_\_\_\_\_\_\_\_\_\_ Chapter/Federation Email Contact Phone Number   
 **6. Method of proposal:   
 a. Chapter #\_\_\_\_\_\_\_\_\_\_ direct to National Headquarters   
 b. Chapter via a Federation: Chapter #\_\_\_\_\_\_\_\_\_, Federation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
 Date adopted by Federation\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
 c. Federation Executive Board direct to National Headquarters: Federation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
 d. Federation Executive Board via Federation Voting: Federation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
 Date adopted\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
 e. Federation Voting to National Headquarters: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 Date adopted \_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 f. 10 members direct to National Headquarters (Complete form on page 3)   
 g. National Executive Board Date of meeting when adopted\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
 h. Committee designated by the NEB: Committee \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**7. Reviewed by National Secretary/Treasurer:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   
 Name Date   
Please use a Word Document if additional space is needed.**

**Form F-3C VANARFE Sample**