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| 606 North Washington Street Alexandria, Virginia 22314-1914 (703) 838-7760 • FAX (703) 838-7784 | Proposal to Amend Bylaws or Standing Rules Submit to Bylaws Interim Chair NLT March 1, 2025\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** For HQ Use – Please Leave Blank |

**1. Title:** Change the number of required representatives on the Bylaws Committee

**2. Bylaws Article Section affected**: Article IX, Section 2

**3. State the specific change proposed: (Fill in a and b)
a. If Adopted** There shall be a Bylaws Committee of members from the Federation appointed by the President. The President shall also appoint the chairperson of this committee.

**b. Reason the change should be adopted (Limit to no more than three paragraphs.** Currently, the bylaws stipulate that the committee be composed of a member from each Area. Some current areas have few active members and finding volunteers is difficult. This change will allow more flexibility in creating an effective committee.

**4. Estimated Cost:** \_\_\_\_\_\_\_$0\_\_\_\_\_\_\_\_\_\_\_

**5. Submitted by:** \_\_\_Jim Little\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_10744065\_\_\_\_\_\_\_ **Name Membership #**Virginia Federation, Woodbridge Chapter1270 jlittle@vanarfe.org 703-655-9259\_\_\_\_\_\_\_\_\_\_\_ Chapter/Federation Email Contact Phone Number
 **6. Method of proposal:
 a. Chapter #\_\_\_\_\_\_\_\_\_\_ direct to National Headquarters
 b. Chapter via a Federation: Chapter #\_\_\_\_\_\_\_\_\_, Federation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Date adopted by Federation\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 c. Federation Executive Board direct to National Headquarters: Federation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 d. Federation Executive Board via Federation Voting: Federation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Date adopted\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 e. Federation Voting to National Headquarters: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Date adopted \_\_\_\_\_\_\_\_\_\_\_\_\_\_
 f. 10 members direct to National Headquarters (Complete form on page 3)
 g. National Executive Board Date of meeting when adopted\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 h. Committee designated by the NEB: Committee \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **7. Reviewed by National Secretary/Treasurer:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Name Date
Please use a Word Document if additional space is needed.**

**Form F-3C VANARFE Sample**