



# VIRGINIA FEDERATION OF NATIONAL ACTIVE AND RETIRED FEDERAL EMPLOYEES (VFN)

**2025 VFN Conference**  
**Hotel Madison & Shenandoah Valley Conference Center**  
**710 S. Main Street, Harrisonburg, VA 22801**  
**April 6 - 9, 2025**

## ADVERTISEMENT CONTRACT FOR VFN MEMBERS, CHAPTERS & AREAS

*Please Print Clearly*

\_\_\_\_\_  
Member, Chapter, or Organization Name

\_\_\_\_\_  
Contact Name & NARFE ID Number

\_\_\_\_\_  
Contact Email

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chapter Name & Number

\_\_\_\_\_  
Contact Phone

AD SIZES & COST (Select from the following)

- Full Page ... \$110    Half Page ... \$ 65    Quarter Page ... \$ 35

**The printed sizes are as follows:**

- Full page** .....7" horizontal X 10" vertical
- Half page** .....7" horizontal X 5" vertical or 3 ½ horizontal X 10" vertical
- Quarter page** .... 3" horizontal X 5 " vertical

**Please double-check and submit the ad size you are paying for!**

### ADVERTISEMENT NOTES

- If you need complimentary assistance in designing your ad, Deborah Fisk is available January and February 2025. If you prepare your own ad, please send an electronic, PDF copy of the advertisement to: Program Book Chair, Deborah Fisk at 3433 West Point Court, Richmond, Va 23235-1994, [valeg@vanarfe.org](mailto:valeg@vanarfe.org). Questions: cell - (804) 641-1655, desk - (804) 748-8722.
- All ads must be received by **March 15, 2025**. Packages must include: 1) advertisement contract; 2) paper/digital copy of ad; and 3) payment, payable to "2025 VFN Conference"
- Please send payment, checks payable to "2025 VFN Conference" and completed payment form to: Treasurer, Jim Little; 11759 Buckley Court, Woodbridge, VA 22192-5725, [jlittle@vanarfe.org](mailto:jlittle@vanarfe.org)
- Members who submit ads for commercial businesses must use Form VFN-07B.