



**VIRGINIA FEDERATION OF NATIONAL ACTIVE
AND RETIRED FEDERAL EMPLOYEES (VFN)**

2025 VFN Conference

Hotel Madison & Shenandoah Valley Conference Center

710 S. Main Street, Harrisonburg, VA 22801

April 6 - 9, 2025

Facilities Form: We request that every vendor, either commercial, small business, speaker, or member/chapter submit a request for any special/extra equipment or supplies. This is a request, you will be notified if we cannot fulfil your request.

Name: _____

Company: _____

Contact Number: _____ **Contact Email:** _____

Items Requested:

Item Desc/How Many	Table Qty/Size	Chairs/How Many	Outlets/Mic	Projector/Screen
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____