



# VIRGINIA FEDERATION OF NATIONAL ACTIVE AND RETIRED FEDERAL EMPLOYEES (VFN)

**2025 VFN Conference**

**Hotel Madison & Shenandoah Valley Conference Center**

**710 S. Main Street, Harrisonburg, VA 22801**

**April 6 - 9, 2025**

**Facilities Form: We request that every vendor, either commercial, small business, speaker, or member/chapter submit a request for any special/extra equipment or supplies. This is a request, you will be notified if we cannot fulfil your request.**

**Name:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Contact Number:** \_\_\_\_\_ **Contact Email:** \_\_\_\_\_

**Items Requested:**

<b>Item Desc/How Many</b>	<b>Table Qty/Size</b>	<b>Chairs/How Many</b>	<b>Outlets/Mic</b>	<b>Projector/Screen</b>
_____	_____	_____	_____	_____
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