

Bulletin #1	publish date	Mid to Late October
Bulletin #2	publish date	Mid to late January

Decisions:

Registrations: (decide to include meals in full registration)	<u>2025 Prices</u>
Full Registration: Received by February 17, 2025	\$95
Banquet Only Registration: Received by February 17, 2025	\$ 55
Full Registration: Received February 18 – March 18, 2025	\$120
Banquet Only Registration: Received February 18 – March 26, 2025	\$ 25

Supporters:

Platinum	\$100
Gold	\$ 75
Silver	\$ 50
Bronze	\$ 25
Super Angel	\$ 20
Angel	\$ 15
Booster	\$ 10
Supporter	\$ 5

Advertising:

Commercial:

Corporate Table:	\$325
Corporate Table w/Full Page Ad	\$490
Small Business	\$175
Small Business w/Full Page Ad	\$340
Full Page Ad	\$215
½ Page Ad	\$125
¼ Page Ad	\$ 85

Member/Chapter::

NARFE Member/Chapter Table	\$100
NARFE Member/Chapter Table w/Full Page Ad	\$210
NARFE Member/Chapter Full Page Ad	\$110
NARFE Member/Chapter ½ Page Ad	\$ 65
NARFE Member/Chapter ¼ Page Ad	\$ 35

Publishing Schedule for Memorial Book and Program Book

Copy to Proof	March 15
Copy to Salem Printing	March 26
Pickup at Salem Printing	April 2

Important Dates & Times

•**Registration Hours:**

Sunday: April 06, 2:00 pm - 5:00 pm;

Monday : April 07, 7:30 am - 9:00am; Noon - 1:00 pm; 2:00 pm - 5:00 pm;

Tuesday: April 08, 8:00 am-12:00 noon

•**Opening Session:** Monday: April 07, 2025, 9:00 am

•**Welcoming Reception:** Monday: April 07, 2025, 7:00 pm

•**Banquet:** Tuesday: April 08, 2025, Social Hour 6:00 - 7:00 pm Banquet: **7:00 to 10:00 pm**

•**Closing Session:** Wednesday, April 09, 2025, 9:00 am – 12:00 noon

•Deadline to make room reservation: March 17

Deadline for members to suggest possible agenda items: January 10, 2025

Deadline to submit Memorial Information to Ellie: February 28, 2025

Deadline for Advertising Copy: March 15, 2025

Deadline for Banquet Orders: March 26, 2025

To be completed in January by the Banquet/Reception Committee

Member Meals calculation:

Lunch Monday	\$
Reception	\$
Breakout	\$
Lunch Tuesday	\$
Banquet Options –	\$
Grilled Salmon/Grilled Chicken Breast/Flank Steak/Mushroom	

Vendor Meals:

Reception	\$
Banquet	\$
Lunches	\$