

**Electronic Communications Committee**  
**November 16, 2023**

**Attendees:**

Dr. Constance Bails, ECC Chair – Area X, Chapter 737 Fairfax  
Deborah Fisk, Assistant Chair – Area III, Chapter 2265 Midlothian  
Stan Palen, VFN Webmaster – Area VIII, Chapter 595 Colonial Beach  
John Bails, VFN Network Coordinator - Area X, Chapter 737 Fairfax  
Frances Boatman, President – Area VII, Chapter 111 Roanoke Valley  
Area II – Fran Sansone – Chapter 974 Virginia Beach  
Area III – Cynthia Graunke – Chapter 2265 Midlothian  
Area IV – Willie Levenston – Chapter 1697 Brentwood  
Area VII – Ellie Long – Chapter 111 Roanoke Valley  
Area IX – John Bankson – Chapter 1159 Annandale  
Area X – Nancy Palmerino, Chapter 007 Arlington

Absent: Area I – Marilyn Riddle – Chapter 685 Williamsburg  
Area IV – Deborah Brown – Chapter 1697 Brentwood

Meeting was called to order by Dr. Bails at 4:08 pm on Thursday, November 16, 2023.  
Discussion was held regarding two Facebook accounts. Dr. Bails, Stan Palen, Debbie Fisk, John Bails, Doris McAdams, and Frances Boatman will meet to discuss how to merge the two.

**Project Updates:**

Area VII – Ellie Long has all calendars up-to-date and has added photos to chapter’s website.  
Area IX – John Bankson is posting each of the chapters monthly meetings on the calendar. He invites us to look at Annandale’s Facebook page with newsletters, pictures, and albums.  
Area X – Nancy Palmerino has calendar up-to-date and sent newsletter out.

It was decided to set up ECC Training once or twice each month with following lead Instructors:

FEDHub: John Bails and Cindy Graunke  
Facebook: Debbie Brown and Cindy Graunke  
Zoom: Willie Levenston and Nancy Palmerino  
Design Information Briefing: Fran Sansone  
Flyers and Lead-Ins: Ellie Long

Suggestions were made to have an “Electronic Extravaganza” at the Conference. Possibly have computers on hand for members to stop by and learn how to navigate various Electronic Communications technology.

Area IV VP Graylin Taylor’s Observations on Training/Tweaks was reviewed.

**Action Items:**

- Dr. Bails will prepare a write-up on ECC for distribution to all VFN members.
- Dr. Bails will prepare a schedule to begin FEDHub Training in – one or two per month.

Next meeting is scheduled for Thursday, November 30<sup>nd</sup> at 4:00 pm.

There being no further business, the meeting was adjourned at 5:38 pm.

Respectfully submitted,  
Frances E. Boatman  
Recording Secretary