

**Electronic Communications Committee**  
**August 3, 2023**

**Attendees:**

Dr. Constance Bails, ECC Chair – Area X, Chapter 737 Fairfax  
Deborah Fisk, Assistant Chair – Area III, Chapter 2265 Midlothian  
Stan Palen, VFN Webmaster – Area VIII, Chapter 595 Colonial Beach  
John Bails, VFN Network Coordinator - Area X, Chapter 737 Fairfax  
Frances Boatman, VFN 2<sup>nd</sup> Vice President – Area VII, Chapter 111 Roanoke Valley  
Area III – Cynthia Graunke – Chapter 2265 Midlothian  
Area IV – Willie Levenston – Chapter 1697 Brentwood  
Area VII – Ellie Long – Chapter 111 Roanoke Valley  
Area X – Nancy Palmerino, Chapter 007 Arlington

**Absent:**

Area I – Janice Hill, Chapter 685 Williamsburg  
Area II – Frances Sansone – Chapter 974 Virginia Beach  
Area IV – Deborah Brown – Chapter 1697 Brentwood  
Area VIII – Esther Nash, VFN Secretary – Chapter 090 Fredericksburg  
Area IX – Otis Langford – Chapter 893 Springfield

Meeting was called to order by Dr. Bails at 4:00 pm on Thursday, August 3, 2023.

Minutes of the July 27<sup>th</sup> meeting were read by Recording Secretary Boatman. No additions or corrections were noted. Minutes will be posted on the VFN website.

Guidelines to be included in ECC Handbook:

1 - ECC Area Reps are to consult with the Chapter Presidents and obtain approval prior to posting in their respective chapters. Area Vice President and VFN First Vice President will be copied on all correspondence.

2 - Newsletters will be sent to ECC Area Reps to post on the Chapter webpage. After posting, they will send an email to Webmaster Stan Palen, who will link to the VFN page.

Stan and Debbie will send link by next meeting to each ECC Area Rep to access the webpage.

**Project Updates:**

Area VII – Ellie will be added as FedHub Administrator and will monitor once per day.  
No responses received from two chapters – will submit paper F-7s for them.

Social Media, Facebook and Twitter will be discussed at next meeting.

Next meeting is scheduled for Thursday, August 10<sup>th</sup> at 4:00 pm.

There being no further business, the meeting was adjourned at 5:10 pm.

Respectfully submitted,  
Frances E. Boatman  
Recording Secretary