



Hampton Inn and Suites, 718 Bypass Road, Williamsburg, Virginia 23185, 757-229-7330

VFN BOARD OF DIRECTORS WINTER MEETING
Tuesday, January 11, 2022

ATTENDEES

Robert "Bob" Martin, Ph.D., President	Jeanne W. Garrison, Area I Area VP
Doris McAdams 1 st Vice President	Julia Hobbs, Area II Area VP (PH)
Frances E. Boatman, 2 nd Vice President, (Z)	Wynn Hasty, Area III, Area VP (Z)
Esther L. Nash, Secretary (Z)	Vacant - Area IV Area VP
Thomas A. "Tom" Rachele, Treasurer(A)	Luther Santiful, Area VII, Area VII (Z)
Constance Bails, Ph.D., Immediate Past President	James R. "Jim" Little, Area IX, Area VP (Z)
William "Bill" Shackelford, Region X Vice President(Z)	Theodore D. "Ted" Pasek, Area X, VP(Z)
Gaston L. Gianni, National Legislation (Z)	Linda Smallwood, Parliamentarian (A)
Deborah "Debbie" Fisk, State Legislation	Marilyn Riddle, Chaplain
Arlene Arthur, Service Officer (Z)	John Bails, NARFE Net Coordinator
Stan Palen, VFN Web Master (Z)	Donna Shackelford, Alzheimer's (Z)
Kathy Apra, Editor	

Attendance Status - (Z) Zoom (PH) Telephone (A) Absent

Meeting Reconvened President Bob Martin

Ballots & Tellers Committee Jim Little

Because of Covid Ballot & Tellers were: Arlene Arthur, Deborah Fisk, James Little and Bonnie Little.

On line protocol established by Debbie went well, besides receiving some double votes. Post Office Box located in Woodbridge, that went well. Problems with printer mailing, the paper ballots had to be mailed out again with no cost to VFN. Voting was extended to December 29, 2022. Debbie validated on-votes, Jim and Bonnie validated paper ballots. Bill Shackelford provided the data base Discussion followed. Thanked Arlene and Debbie for the assistance.

There were 211 on line votes received (duplicates included) with 203 being valid and 45 paper ballots received (duplicates included) with 42 being valid. VFN membership participation 2.02% out of 12,105 members on record.

By-laws Amendments Passed – 239 yea and 5 nays.

First Vice President Election: Doris McAdams – Winner

Doris McAdams – 164 Votes Larry Mcilwee - 80 Votes

Bylaws revision required a yea or nay vote. Final Bylaws vote – 239 in favor 5 against. Jim will be working with Esther to forward package to Headquarters. Jim will provide a copy of report to Bob and Esther.

Comments: The 2022 annual meeting which is a requirement will be held in April. Bob spoke of the agenda and location. Discussion followed. Annual meeting will be conducted with zoom virtual. No voting-no need for a quorum is not mandatory. Dates will have to be coordinate with deadline for nomination committee. Area Vice Presidents can decide whether to meet be before or after annual meeting.

General announcement

- 2022 VFN Annual Meeting with reports. – Virtual No requirements for quorum is not require if there is no voting.

- AVPs to meet prior or after annual meeting. Bob will send notes to AVP to set up caucus and set up rules for their meetings. AVP should be chair the meeting and set up for a secretary to take notes.

- *Board Members* - read minutes prior to board meeting if at all possible.
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- *Esther* - Minutes should get out as soon as possible.

- *All Board Members* - Voucher Submission - Vouchers in capital letters should be placed in the subject line. This should help the processing

- *Ted/Arlene* - Training committee - needs a representative from each area. **Bob** asked they the training committee send a list with who is already represented.

- *Area Vice Presidents (AVPs)* to meet prior or after annual meeting. *Bob* will send notes to AVP how to set up caucus meeting and set up rules for their meetings. *AVPs* should be chair and set up a secretary to take notes.

- *Membership Committee*: all AVP are on the Membership committee. Start having a meeting with the AVP developing a form to be sent to the chapter membership chair to report back monthly identify what recruits they have contacted by email, postal service phone and send form to *Bob* to help increase membership. Currently on the Membership on website for samples of all needed forms for chapter membership.

- *Bill Shackelford* - Discussed Deadline for candidacy can bill seek another term for three terms. Bylaws not for National President and not for Regional X Vice President. *Bill* is declaring his candidacy for NARFE President. Regional X Vice President is open.

-*Ted/Arlene* - Training committee - needs a representative from each area.
Bob asked they the training committee send a list with who is already represented.

Benediction

Chaplain, Marylyn Riddle

Submitted,

Esther L. Nash

Esther L. Nash
 VFN Secretary

Atch: financials distributed

TO DO – April 2022

Virtual Meeting – Quorum not needed at the time.

Area Vice Presidents (AVPs) to meet prior or after annual meeting. *Bob* will send notes to AVP how to set up caucus meeting and set up rules for their meetings. *AVPs* should be chair and set up a secretary to take notes.

Jim send Bylaws to Headquarters

Board Members - read minutes prior to board meeting if at all possible.

Esther - Minutes should get out as soon as possible.

Jim: Turning that over to Esther

Ted /Arlene - write up for information to go out to membership.

Debbie – Meeting for Zoom Coordinators

Esther – Meeting for Nominating Committee (Send dates out)

Bob –Send out financials to Board.

Bob – Send Jim’s report to board.

Ted/Arlene Bob - List of training representative to Bob

Frances – develop a form for chapter membership chair to track their prospective recruits (by mail, email, telephone, text). She will turn in to next board meeting.

Bob – Information for annual meeting to Board

AVPs representative to training committee.

Submitted,

Esther L. Nash

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VFN Secretary