



Tuesday, October 4, 2022

9:00 am until 1:00 pm

9:00 am Reconvene Meeting Unfinished Business from Monday

COMMITTEES CHAIRPERSON'S REPORTS (Robert Martin)

Audit Committee

Discussion

Board Discussion.

By-Laws Committee

Jim Little

Jim Little discussed changes made to the By-Laws since July meeting with Board members Lesile Ravenell made a motion that recommended changes brought forth by the Chair of the By-Law be accepted and forwarded to Headquarters. Seconded by Dr. Bails. Motion carried. Any additional recommended changes must be submitted by February 2023.

For the Record: Graylin M. Taylor Was sworn in as Area IV Vice President by VFN President Robert Martin.

Membership Committee

Frances Boatman

Full report given during Monday board meeting. Reiterated the importance of membership to Federation. National is offering \$10.00 to anyone recruiting new members. This would also include new National members. She is available to assist upon request.

Nominating Committee

Joe Murray

Bob asked Joe Murray to continue as chair. Esther was directed by the Bob to coordinate the request for members from each Area Vice President for names for the committee, Reminding, that each member serves a two-year term and should be verified by Area Vice Presidents.

Training Committee

Ted Pasek & Arlene Arthur

Ted stated that President Robert Martin was guest speaker, his topic was "Why the VFN", And it was well received. Training team will meet on Friday for future speakers and topics. Arlene – requested representation from each Area for the training committee. Training committee is looking for topics and trainers. Discussion followed.

Electronic Communication Committee

Debbie Fisk

Debbie was asked to send a one-page instruction on Feb Hub to Board. Classes are held every Wednesday, at 2:00 pm, at the present there is a lack of communications downstream. Discussion followed.

FOR THE RECORD: In honor of William Martin: A name change will be made to the VFN Management Award for calendar year 2022. It will be identified as The William F. Martin Award in his honor and memory. Leslie Ravenell made the motion that the VFN Management Award for the calendar year 2022 be renamed to William F. Martin Award. Seconded by Frances Boatman. Motion passed

The VFN Conference will be held April 2 -5, 2023, Discussion held on the conference registration fee. Discussion followed.

Newsletter/Newsletter Reports/Annual Reports

Kathy Arpa

Kathy Arpa spoke of dates to be covered for newsletter and scheduled date of publication. She spoke of the difficulty in receiving reports in a timely manner and how it affected the Publication printing. Asked that a better representation of reports be sent in and on a timely manner. Reports should be submitted in word format.

2023 Conference

Doris McAdams

- Scheduled tour of hotel today was cancelled. Discussion followed. Board of Directors will host the 2023 Conference with support from Areas I, II and IV. Doris McAdams stated that she is also looking for conference volunteers.
- Doris Shackelford motioned that the Annual Management Award presented during the conference, be changed the name to the William F. Martin Award for the calendar year of 2022. Seconded by Frances Boatman. Motion carried.
- Conference Date - Sunday, April 2, 2023 to Wednesday April 5, 2023.
- Discussion held on registration fee.

Unfinished Business

Robert Martin

- President Martin appointed the following board members as Web Page Action Committee. With Dr. Constance Bails, Immediate Past President taking the lead.
- Dr. Constance Bails, Immediate Past President (LEAD), Stan Palen, Webmaster, Deborah Fisk, Electronic Communications Committee, Chair, State Legislation, John Bails, VANARFE Net Coordinator, Electronic Communications Committee, Sergeant-at-Arms and Doris McAdams, Public Relations, 1st Vice President

- He requested recommendations/ implementations be reported at the 2023 January Board meeting. Any questions or concerns can be directed to him after 21 October 2022. Dr Bails stated that 2021 Conference Annual Report was incomplete, omitting awards and recognitions that were presented. A booklet was developed by Debbie and she stated that photos were on snap shutter website for review.

Dr Bails will take the lead in correcting the omissions bringing the report Up-To-Date. The committee will include: Robert Martin, Doris McAdams, Deborah Fisk. Esther noted that she never received the list of awards and their recipients. Discussion followed.

Audio Equipment (microphones) for the VFN board meetings. Resolution- Stan Palen is working on purchase. Doris Shackelford made motion that Stan research and purchase microphones equipment for the VFN Board Meetings. Seconded was by several members. Motion carried.

New Business

Robert Martin

Expense Voucher Procedures – Discussion was held on procedures including proper submission. The President must be advised of the Area’s meeting in order approve expense voucher. Direct Billing Guidelines: Direct billing must still be placed on a Expense Reimbursement Request along with voucher and both be sent to the President.

Next board meeting January 8, 9-10 2023, location Hampton. Discussion followed. A number of VFN Chapters meet that week. Discussion followed. Date was changed to Executive Board January 22, 2023 and full Board January 23-24, location Hampton.

General Announcements

Robert Martin

Tom Rachele remarked on his expectation of vouchers submitted.

Round Table Remarks

ALL VFN Board

Leslie Ravenell announced that on November 5th Colonial Beach Chapter 535, would host its Annual Alzheimer’s Harvest Summer Celebration, cost \$20.00 at Moose Lodge, in Colonial Beach. She will email flyers to the Board.

Doris McAdams stated that board members needing anything from the Area Vice Presidents should let her know.

John Bails stated that he would read the Standing Rules at the next meeting, The President asked John to email the rules to the board by email before the next meeting and review at the meeting.

Benediction

Chaplain, Larry McIlwee

Adjourn

Submitted by,

Esther L. Nash
VFN Secretary